



communityvillage
LAWRENCE

Volunteer Application

Thank you for taking the time to complete the following application! Volunteers are critical to the success of Community Village Lawrence. The following information will help us get to know you and match you with services that suit your interests and skills.

This application is not a contract; completion of this application is the first step toward becoming a CVL volunteer. When we receive your application, we will contact you about scheduling a brief interview.

If you have any questions, please feel free to contact us!

Community Village Lawrence

785-505-0188

info@CommunityVillageLawrence.org

Mail applications to:

Community Village Lawrence

PO Box 183

Lawrence, KS 66044

Personal Information

Name:	
Address:	
Date of Birth:	
Phone (primary):	Phone (alternate):
Email:	

In case of emergency, we have your permission to contact:

Name:	Phone:
Relationship (e.g., spouse, friend):	

Community Involvement: What other volunteer commitments do you have?

Organizations: _____

Volunteer Roles: _____

Interest, Skills, and Hobbies: _____

Availability: When are you typically available?

	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Morning 8 - 11 a.m.							
Lunchtime 11 - 2 p.m.							
Afternoon 2 - 5 p.m.							
Evening 5 - 8 p.m.							
Late evening after 8 p.m.							

How many hours are you willing to volunteer? _____ per week (or) _____ per month

Physical considerations that would affect the type of services you perform? _____

Volunteer Interests and Abilities

Transportation

- Rides to the grocery store, doctor, etc.

Support

- Absence/vacation coverage
- Caregiver relief
- Errands/groceries
- Friendly visits/walks
- Indoor plant care
- Mail retrieval
- Organizing home & office
- Pet care
- Technical (phone, (computer, TV)
- Telephone reassurance
- Trash and recycling

Interior - Repairs & Upkeep

- Accessibility
- Doors and windows
- Light bulb changing
- Other home repair
- Sewing
- Smoke/CO2 detector battery changing/testing

Health Support Volunteer

- Health info organizing
- Note-taking and transportation
- Note-taking only

Indoor Cleaning*

- Bathroom: wipe countertops, mirrors, sinks
- Bathroom: wipe shower/ tub
- Dishes: load/unload dishwasher
- Dishes: wash & put away
- Dust surfaces and knickknacks
- Laundry
- Mop (light mopping, no floor scrubbing)
- Sweep
- Tidy living areas
- Vacuum

*CVL volunteers provide occasional cleaning; members are responsible for long-term cleaning. Volunteers should only provide cleaning services listed here (e.g., no cleaning toilets).

Exterior - Repairs, Upkeep, Cleaning

- Car (wash, vacuum)

- Fences & decks
- Gutters
- Lawn and Landscaping
- Salting walkways or driveways
- Snow removal
- Sweeping walkways

Office Work

- Answer phones
- Update documents
- Social media
- Website design

Committee Work

- Activities
- Fund development
- Fundraising
- Outreach
- Membership
- Services
- Volunteer

Other—Please list any additional services that you would like to do:

CVL Transportation Volunteers

To transport CVL members you must:

- maintain a valid Kansas driver's license and insurance;
- agree to the Volunteer Drivers Policy; and
- complete a vehicle inspection with a CVL staff member.

Do you have a valid Kansas Drivers License? YES NO

License # _____

Auto Insurance Carrier _____

Policy# _____

Do you have your own vehicle? YES NO

If yes, is your vehicle properly maintained and equipped with all of the proper safety requirements (e.g., seatbelts, airbags, proper braking, oil changed regularly)?

YES NO

Are you willing to drive someone else's vehicle? YES NO